GENESEE COUNTY PURCHASING
A Division of the Fiscal Services Office
COUNTY ADMINISTRATION BLDG
1101 BEACH STREET, ROOM 361,
FLINT, MICHIGAN 48502
Phone: (810) 257-3030
www.gc4me.com

June 9, 2020

ADDENDUM #7

INVITATION TO BID (ITB) #20-214
Construction of a New Genesee County Juvenile Justice Center

Genesee County (the County) continues to review the guidance that has been provided by State and Federal Government agencies in regards to COVID-19. The County’s focus is, as always, on the health and safety of our constituents, vendors, and employees. Therefore, the Purchasing Department is issuing this addendum for the purpose of announcing the following information:

- The attendance sheet from the pre-meetings held on May 12, 2020 and June 2, 2020 are included in this addendum.
- The due date for this project remains on Tuesday, June 16, 2020. All bids must be submitted to the Purchasing Department before 3:00 PM (EDT). The bid opening will take place on the same day (6/16/20) at approximately 3:05, and it is open to the public. The Purchasing Department will announce only the following information during the bid opening: vendor’s name, amount of the bid, and verification of whether bid bond (or cashier’s check) is included.
- The responses to questions that were submitted between May 12, 2020 through May 22, 2020 are included as part of this addendum (See link entitled “Addendum #7 Revisions, Changes, and Drawings”).
- The revisions to the specifications and drawings are included in this addendum (See link entitled “Addendum #7 Revisions, Changes, and Drawings”).
- The County Building will be open for vendors to drop off their bid packets. The County has adopted rules for individuals that enter the premise. Please note that individuals who enter the County building must have on the proper face covering and will be subjected to screening and answering questions before entering the building.
- As part of this addendum, the Purchasing Department has provided information as to the requirements of the bid packet. Please make sure that you review the information below in order for your submission to be within compliance.

MITN USERS: For vendors that are reviewing this addendum from the MITN website, you must go to the County’s website (https://www.gc4me.com/departments/purchasing/open_bids.php) to view the information stated above.

The due date for this bid remains on Tuesday, June 16, 2020 before 3:00 PM (EDT).

Vendors must indicate receipt of this addendum by adding the following on the Signature Page (Item #6) and on the exterior of the envelope containing your proposal:

ADDENDUM #7 RECEIVED

ALL BIDS MUST BE RECEIVED AT:
GENESEE COUNTY PURCHASING DEPARTMENT
1101 BEACH STREET, ROOM 361
FLINT, MI 48502

______________________________________________
Derrick Jones, Purchasing Administrator

G:\bid2\2020\20-214.add7

RFP # 20-214
Add #7
Information on Submitting a Bid Packet to the County for this project.

When submitting your bid to the County, you should do the following:

Read the “Invitation to Bid” letter (which is the first document for this project), paying special attention to Section 7, which is entitled “Information Required from Proposers.” This section states that you must provide a work plan, labor requirements, statement of the project, bid bond, and any additional information the vendor deems pertinent. It also states that vendor is to provide information concerning their business organization, statement of exceptions, signed signature page, executed insurance checklist, references, familial sworn statement (this forms are included in the invitation letter), and bid submittal checklist (checklist can be found in the specification book Volume 1 Document 004393). This information needs to completed to be part of the bid packet and placed into a sealed envelope (1 original copy, 2 paper copies, and 1 electronic copy). The bid form (which can be found in the specification book Volume 1 Section 004113) must be completed and placed in the envelope on top of the original copy of the vendor’s bid packet. Your bid packet must contain either a bid bond or cashier’s check in order for the bid to be reviewed. On the outside of the sealed envelope, vendor must complete and affix the “Bid Submittal Checklist.” Vendor must also place the name of the company, contractor’s license number, addresses, bid number, bid due date & time, and the number of the addenda that the vendor has received on the envelope as well. Example of how the outside of the envelope should appear is below:

ABC Company, Inc
Contractor’s License no # XXXXXX
123 Address of Vendor
City, State, Zip
Bid # 20-214  Due – 6/16/20 before 3:00 PM
Addenda Received: Vendor has received Addenda #1, #2, #3, #4, #5, #6, #7....

If you use a courier service, please make sure you place the sealed envelope inside of courier service envelope and on the outside of the courier envelope place the following

Bid # 20-214  Due -6/16/20 before 3:00 PM
Addenda Received: Vendor has received Addenda #1, #2, #3, #4, #5, #6, #7....