

PUBLIC HEALTH NURSE

GENERAL STATEMENT OF DUTIES: Performs high level professional public health nursing duties in an assigned area of responsibility; works independently under the general supervision of a public health nursing supervisor or other higher level employees engaged in public health nursing; performs related duties as required.

STATEMENT OF TASKS:

Promotes and maintains health of individuals, families and the community through teaching, counseling and appropriate medical, hospital and other needed care;
Advises and participates in community group planning and programming related to health;
Maintains accurate records and completes reports as required.

The class specification above is intended to be sufficient to identify the class and be illustrative of the many duties that may be assigned. It should not be interpreted to describe all of the duties an employee assigned to this class may be required to perform.

REQUIRED KNOWLEDGE, SKILLS AND ABILITIES:

Knowledge of professional nursing theory and practice;
Working knowledge of the principles and practice of public health nursing;
Knowledge of public health laws applicable to public health nursing;
Knowledge of the functions of other health and social agencies and their relationships to the public health program;
Ability to establish and maintain effective working relationships with others;
Ability to understand and carry out detailed instructions of a technical or professional nature;
Ability to keep records and make reports in a timely manner
Ability to attend work regularly and to work under stressful situations;
Ability to communicate effectively with individuals from diverse socio-economic backgrounds.

MINIMUM QUALIFICATIONS

Bachelor of Science in Nursing

-OR-

Associates Degree in Nursing

SPECIAL REQUIREMENTS:

Must be registered as a nurse in the State of Michigan or possess a temporary permit pending final registration;

Must have a valid driver's license and a vehicle for use on County Business.



Human Resources Director

Established: January 1, 1969

Revised: September 29, 1998

Revised: February 11, 2015

Revised: January 28, 2016