

## ENVIRONMENTAL HEALTH SUPERVISOR

### GENERAL STATEMENT OF DUTIES:

Performs professional environmental health duties involving the planning, coordination, development and implementation of environmental health programs throughout Genesee County; assists in the monitoring and evaluation of program activities; responsible for supervision, training and development of environmental health sanitarians and other subordinate employees; works under the general supervision of the Director of Environmental Health; performs related work as required.

### STATEMENT OF TASKS:

Supervises professional environmental health sanitarians engaged in environmental activities including: water supply; sewage disposal; air, soil and water pollution surveillance; sanitation of sanitary landfills; garbage, rubbish and other nuisance problems; rodent and insect control; food sanitation and safety; housing; communicable disease (epidemiology); sanitation of schools, and other places of public assembly; swimming pool and bathing beach sanitation; and sanitation of recreation areas, day care centers and nursery schools;

Plans for area needs and communicates it to the Administration;

Compiles and interprets statistics on environmental health needs of the community;

Conducts environmental surveys of a complex nature;

Keeps abreast of state laws, local ordinances, county rules and regulations concerning environmental health;

Monitors licensure status of all programs requiring licensing;

Reviews plans for subdivision certification and other similarly complex fields, for compliance with good public health standards and makes appropriate recommendations to the Administrator;

Makes presentations and meets with outside groups and organizations regarding environmental health concerns;

Prepares newspaper articles and other information for dissemination to the public.

The statement of tasks above is intended to be sufficient to identify the class and be illustrative of the many duties that may be assigned. It should not be interpreted to describe all of the duties an employee assigned to this class may be required to perform.

### REQUIRED KNOWLEDGE, SKILLS AND ABILITIES:

Thorough knowledge of the principles and practices of planning, development, implementation and monitoring of environmental health programs;

Thorough knowledge of state and local laws, rules and regulations relating to food service sanitation, water supply and the disposal of waste and sewage;

Ability to plan, implement and monitor environmental health programs;

Ability to communicate effectively in oral and written form;

Ability to supervise and train subordinate employees;

Ability to direct and coordinate the activities of others;

Ability to work with officials of other agencies, employees and the general public;

Ability to attend work regularly and work under stressful conditions.

MINIMUM QUALIFICATIONS:

Bachelor's degree in Sanitary Science, Environmental Health, Public Health Engineering, or Physical, Chemical or Biological Science and five (5) years of progressively responsible experience in environmental health or environmental health engineering.

-OR-

Master's degree in one (1) of the above areas and three (3) years of progressively responsible experience in environmental health or environmental health engineering.

SPECIAL REQUIREMENTS:

Current Michigan or National certification as a Registered Sanitarian (R.S.) or Professional Engineer (P.E.), or complete one of these certifications within six (6) months of hire.

Employees in this classification must possess a valid Michigan Driver's License and must have a vehicle for use on county business.

Established: April 4, 1978  
Revised: June 8, 1983  
April 11, 2006  
November 19, 2015

  
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Human Resources Director