

PUBLIC HEALTH INTERN

GENERAL STATEMENT OF DUTIES:

Performs broad health education functions in assigned areas of responsibility; works independently under public health supervisor; performs related duties as required.

STATEMENT OF TASKS:

Collaborate with staff as an active member of the team
Assist in providing health education and resources to individuals of the community
Assist in collecting health information from community members
Participate in outreach events and build relationships with external partners
Research available public health data, to assist with community health assessments and reports
Develop Health Education Materials

The class specification above is intended to be sufficient to identify the class and be illustrative of the many duties that may be assigned. It should not be interpreted to describe all of the duties an employee assigned to this class may be required to perform.

REQUIRED KNOWLEDGE, SKILLS AND ABILITIES:

Basic knowledge of health promotion and/or public health
Strong written and verbal communication skills
Self-Motivation and the ability to work under minimal supervision
Works well independently and as part of a team
Experienced in using Microsoft office Suite and Outlook
Creativity in problem-solving

MINIMUM QUALIFICATIONS:

Student working towards an Associate's, Bachelor's or Master's degree in public health, health education, epidemiology, nursing, or a related field **-AND-** Minimum of 3.0 GPA

SPECIAL REQUIREMENTS:

Valid driver's license and vehicle available for use on County business
Flexibility and willingness to work irregular hours on weekdays and weekends



Human Resources Director

Established: August 2020