February 7, 2020

**ADDENDUM #2**

**REQUEST FOR PROPOSAL (RFP) #20-212**

Project Management of Flint River Restoration Project

The purpose of this addendum is to provide the following information that may be pertinent to vendors in submitting a response to the aforementioned proposal:

This addendum contains the following:

- Copy of Pre-Bid Meeting minutes
- Requirements of submitting vendors cost for this proposal, along with budget left to complete project
- Drawings of Confluence Concepts
- Document entitled “Hydraulic Study for Instream Improvements of the Flint River from Hamilton Dam to Fabri Dam
- Document entitled “Reimagining The Flint River”
- Document entitled “Hydraulic Study for Instream Improvements of the Flint River from Hamilton Ave. Bridge to Fabri Dam
- Preliminary Engineering Report

Addendum #2 will only be published on the County’s website, and will not be available on MITN.

The due date for this proposal remains on **Tuesday, February 18, 2020 before 3:00 p.m. (EDT).**

Vendors must indicate receipt of this addendum by adding the following on the Signature Page (item #6) and on the exterior of the envelope containing your proposal:

**ADDENDUM #2 RECEIVED**

ALL PROPOSALS MUST BE RECEIVED AT:
GENESEE COUNTY PURCHASING DEPARTMENT
1101 BEACH STREET, ROOM 361
FLINT, MI 48502

Derrick Jones, Purchasing Administrator

G:/bid2/2020/20-212.add2
Add #1

Genesee County
RFP #20-212 – Project Management of Flint River Restoration Project
Mandatory Pre-Bid Meeting Minutes
February 4, 2020 10:00AM

Staff Present: Derrick Jones, Purchasing Administrator; Amy Hovey, Genesee County Parks; Melissa Gagne, Genesee County Parks

D Jones:
- An Addendum will be sent out containing the minutes from this meeting and the attendance sheet.
- All Proposals are due Tuesday, February 18, 2020, before 3:00PM.
- Proposals are to be delivered to the Genesee County Controllers office at 1101 Beach Street, Room 361, Flint, MI 48502.
- Proposals are timestamped.
- Approximately 5 minutes after the deadline, there will be a public opening of the proposals to view the vendors of the proposals.
- This is a Mandatory Pre-Bid meeting.
- Submit all questions following today’s meeting by Wednesday, February 5, 2020, before 5:00PM to Derrick Jones, djones@co.genesee.mi.us.
- Going through the RFP:
  - Page 1 includes important dates
    - 1st Round of Questions were due January 31, 2020 before 5:00PM
    - Pre-Bid Meeting is today (February 4, 2020) at 10:00AM
    - Due Date for Proposals is February 18, 2020 before 3:00PM
  - Label all Proposals #20-212
  - Submit one (1) original, one (1) paper copy, and one (1) electronic copy. Please attach the electronic copy to the original and identify your flash drive with your company name.
  - This RFP is also listed on MITN (Michigan Inter-governmental Trade Network).
  - All communication should be through Derrick Jones, Purchasing Administrator. There should be no communication with any other County employees.
  - Check the website for addendums. E-mails will also be sent out.
  - State all exceptions in proposal.
  - Double check the Insurance Checklist and sign it.
  - The general terms and conditions are on the website and in the proposal.
  - Section 4 – Qualifications
  - Section 6 – Information – Technical piece
  - The Cost Proposal will be included in an addendum to show how to submit pricing.
  - Submittals Required in Proposal – Your organization, Signature Page, Insurance Checklist, References
  - There is a copy of the evaluation in the RFP. This will be updated to include cost.

A Hovey:
- Parts of the project have been completed, including the Hamilton Dam and work with Consumers regarding contaminants.
- Funds and work will be secured and completed in phases.
- Engineering for the entire project is wanted up front.
- Funding for the engineering and portions of construction are secured.
- Work will be completed in phases: in-stream work, in-river work, on-shore work.
The goal is to provide access and recreational opportunities.
- The Swartz Creek confluence is a small portion of the project that is funded differently through EPA.
  - It is desired to have the design and bid out for this portion sometime this year.
- Initial permits have been sent to the state and are on hold until the engineer is brought in.

Questions:
1. Should proposed services include community engagement?
   - Genesee County is taking lead on community engagement; however, you are expected to attend community meetings for information and to address concerns and answer questions. You are not responsible for the planning involved.
2. Is grant funding secured or pending?
   - $28 million has been secured. We are $10 million short of the full project cost which will be secured through fundraising and pursuit of grants.
3. Please confirm that cost/ rate information is not required with this submittal.
   - It is required and information will be included in an addendum. It will have the cost proposal, cost, reimbursable, summary.
4. Swartz Creek Confluence – RFP notes project area being funded by EPA GLRI Grand and Community engagement and report documentation are required components of the grant. Are the grant funding requirements available?
   - Nothing out of the ordinary is required. The scope of the project and cost associated will be sent to EPA.
5. What preliminary design work has been completed? We have a copy of the attached Island Street Concept plan. Are preliminary reports and/or drawings available for vision of Riverbank Park and Adjacent Connector Trail project area and Swartz Creek Confluence project area?
   - There are some additional ideas in mind. We will include the drawings or links in an addendum.
6. We need to include a schedule with our RFP. Is there a desired completion date for project completion? Is multi-phased construction desired for various project areas or is it preferred to bid and construct all projects together?
   - This will all be completed in multiple phases. We will move forward with the funds we have. All engineering is to be done up front. Put together a schedule as if we have all of the funds and based on your organization's capacity and ability.
   - This project will have multiple bids. The Swartz Creek Confluence will be bid first. The rest of the project will be out for bid at one time. This does not mean all of the construction will be done at once. That will be made clear in the bid process.
7. Is there a project construction budget available? If so, is it available broken down by project area?
   - Proposals submitted will provide cost projection. We have ideas, but nothing for sure.
   - Preliminary Engineering Report states the environmental done and what needs to be done.
8. The permits that were filed with the state. Which are on hold?
   - The permits for in-river work.
9. Can the permits be posted?
   - Will look into what is available to post at this time.

- The second Addendum will include:
  - Minutes from this Mandatory Pre-Bid Meeting
  - Drawings or links discussed
- Proposed Cost
- Preliminary Engineering Report

End 10:34AM
Requirements of submitting cost for this proposal

Cost Proposals
1. Cost and Price Analysis: The information requested in this section is required to support the reasonableness of each proposal. Use the format below. All proposals must be on a not-to-exceed cost basis.
   a. Labor Costs: Itemize so as to show the following for task:
      i. Estimated hours
      ii. Average hourly rate per hour
      iii. Total estimated labor needs
   b. Reimbursable Expenses: Please itemize for each task.
   c. Hourly Rate Schedule: Please include a staff billing rate schedule by employee classification.
2. Price Proposals Summary: All proposals must be submitted on a total not-to-exceed cost basis for the following tasks:
   a. Project Management and Coordination
   b. Environmental Engineering
   c. Hydraulic Analysis and Alternative Evaluation
   d. Permitting
   e. Final Design and Bid Documents
   f. Bidding Assistance
   g. Construction Engineering Services

Budget left to complete project

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<thead>
<tr>
<th>Project Name</th>
<th>Dollar Amount Left to Complete Project</th>
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<tbody>
<tr>
<td>Confluence</td>
<td>$1,086,500.00</td>
</tr>
<tr>
<td>Trails &amp; Pedestrian Bridges</td>
<td>$1,790,000.00</td>
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<tr>
<td>In-River Restoration</td>
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<tr>
<td>River Bank Park</td>
<td>$6,978,500.00</td>
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<tr>
<td>Total</td>
<td>$19,110,500.00</td>
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