



**GENESEE COUNTY PURCHASING**  
A Division of the Genesee County Controller's Office  
COUNTY ADMINISTRATION BLDG  
1101 BEACH STREET, ROOM 361,  
FLINT, MICHIGAN 48502  
Phone: (810) 257-3030  
[www.gc4me.com](http://www.gc4me.com)

August 16, 2019

**ADDENDUM #1**

**REQUEST FOR PROPOSALS (RFP) #19-197  
THIRD PARTY CLAIMS ADMINISTRATOR**

The purpose of this addendum is to provide responses to questions that have been received for the aforementioned proposal.

Based on the above information, the due date for this proposal remains on **Friday, August 23, 2019 before 3:00 PM (EDT)**.

**Vendors must indicate receipt of this addendum by adding the following on the Signature Page (item #6) and on the exterior of the envelope containing your proposal:**

**ADDENDUM #1 RECEIVED**

The due date for this proposal is Friday, August 23, 2019 before 3:00 PM (EDT).

ALL PROPOSALS MUST BE RECEIVED AT:  
GENESEE COUNTY PURCHASING DEPARTMENT  
1101 BEACH STREET, ROOM 361  
FLINT, MI 48502

---

Derrick Jones, Purchasing Administrator

G:/bid2/2019/19-187.add 1

Bid 19-197  
Add #1

## Question and Answer:

1. Is the County looking to award only one contract?  
Response: Yes
2. Do we have to be in the state of Michigan to handle the claims?  
Response: No, but there are quarterly meetings for Work Comp, and quarterly meetings for liability. They are never on the same day. We would like them all attended by the TPA
3. Can you please provide five years of loss data for all lines of business? Please have the data differentiate between medical only and indemnity claims as well as if open or closed.  
Responses: This information is not necessary to provide a quote. We average 100 work comp claims/year, and average 100 liability and property claims/year.
4. Is the county looking for one TPA to provide the services for all lines or is it willing to separate them?  
Response: One TPA for all lines.
5. Is one TPA handling all lines currently?  
Response: Yes
6. Is there a service issue with the current TPA?  
Response: No
7. Does the County intend to transfer the tail claims to the successful bidding TPA?  
Response: Yes.
8. Does the County need the TPA to approach the excess insurance market for competitive offerings? This would require additional loss data, payroll information and completed applications. Are they willing to provide this information if desired?  
Response: No. We are looking for a TPA, not a Broker.
9. Is there a preference as to the type of TPA pricing structure? Do you prefer a flat fee or a per claim option?  
Response: No preference, currently operating on per claim option.
10. Would the County consider a Work Comp quote from the Michigan Counties Self-Insured Group Fund?  
Response: We are looking for quotes for a TPA for claims handling, not for a Broker, not for insurance quotes.

11. What if we know the reserve needs to be more than \$500? Is the county still comfortable with this method of block reserving?  
Response: We would be open to discussing this at the time of the initial claim.
12. Is it possible that the county at some point would consider allowing the TPA some level of settlement authorization?  
Response: Only the County will have settlement authority. We are always open to discussing your opinion regarding settlement.
13. Many medical bills will exceed \$3,000 - will the county consider increasing this amount?  
Response: We are open to discussing the setting of reserves for medical bills at the time of the claim.
14. Are the current TPA services to the county based on 'life of contract' or 'cradle to grave' claim handling?  
Response: Likely, life of the contract, but it's open to negotiation.
15. Should pricing be structured based on per claim (subject to an annual true-up) or flat fee (no true-up)?  
Response: We are not advising vendors on how to structure their pricing, however, you may want to provide pricing in either scenario.