



**GENESEE COUNTY PURCHASING**  
A Division of the Genesee County Controller's Office  
COUNTY ADMINISTRATION BLDG  
1101 BEACH STREET, ROOM 361,  
FLINT, MICHIGAN 48502  
Phone: (810) 257-3030  
[www.gc4me.com](http://www.gc4me.com)

May 30, 2019

Re: ADDENDUM #1  
Bid# 19-190 Physician Services at GVRC

The purpose of this addendum is to provide responses to questions that have been received for the aforementioned proposal.

Vendors must indicate receipt of this addendum by adding the following on the proposal form and on the exterior of the envelope containing your proposal:

**ADDENDUM #1 RECEIVED**

The due date remains the same **3:00 p.m. (EDT), Thursday, June 13, 2019**

All bids must be received at:  
Genesee County Purchasing Department  
1101 Beach Street, Room 361  
Flint, MI 48502

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Noel Roan, Purchasing Manager

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Question and Answer:

Q1. Can we schedule a physical site tour of the facility?

A1. Yes, anytime.

Q2. Please provide a current staffing plan for nursing by licensure.

A2. We have a forty hour per week, Monday through Friday LPN employed by GVRC.

Q3. Please provide the current mental health provider's number of hours on-site and their licensure.

A3. We have a half time Clinical Social Worker contracted through Genesee Health Systems.

Q4. Who performs the residents' physicals, the nurse or the practitioner?

A4. The Physician does all physicals.

Q5. What data is expected in the monthly reports (Evaluation Reporting Requirements)? Who collects the data to be reported?

A5. The only monthly report currently required to be presented to the facility Director is the monthly invoice. The nurse receives and documents all other reporting such as TB testing, inoculations, etc.

Q6. For all client records and program records – based on the amount of information requested, the practitioner will not be able to track and maintain everything, including phone calls from the facility. Will nursing staff be available to facilitate the requested information?

a. Please provide the current record information.

A6. The nurse is the point of contact for all medical information and communicates with the physician when needed.

a. I need more specifics on what current record information is being asked for.

Q7. For the billing procedure – the practitioner is not sufficiently equipped to track the number of clients served for the facility, including on-call issues. Will a member of nursing staff be available to facilitate that information?

a. Please provide the monthly statements of practitioner hours for the past year.

A7. The nurse tracks the number of residents served.

a. The physician hours are invoked at two hours per visit, three times a week, 52 weeks per year.

Q8. Would the county be open to allowing site visits to the facility to be split between two practitioners?

A8. Two Physicians would be fine.

Q9. What other on-site requested or required medical services would be needed beyond what is in the RFP and contract? Is the practitioner expected to come on-site beyond the scheduled 3 times per week?

A9. The Physician is always on call and expected to come to the facility when needed.

ADDENDUM #1  
Physician Services at GVRC #19-190

Q10. Please confirm if any EMR is in use by the current vendor, and if so, is such program/system owned by the County and would it remain in use? If yes, but the system will NOT remain, in what format will the current vendor supply patient data/electronic charts to the new provider? Timeframe?

A10. There is no electronic Medical Records system. All records are on site and available immediately upon contract start-up.

Q11. Who is Genesee County Valley Regional Center's current JMS (Jail Management Software) provider?

A11. GVRC has no jail management software.

Q12. What type of computer equipment is currently owned by the county and will it remain in areas where patients are seen?

A12. There is one computer in the clinic area. It is a Dell.

Q13. Do you have Wi-Fi or hardwire internet available in all areas where patients are seen?

A13. The computer is hard wired to the County infra net that does provide the nurse access to the internet. The Physicians have never been registered users within the County system.

Q14. Who is the current incumbent for this contract?

A14. Dr. Larry Kage

Q15. Has the incumbent's performance been satisfactory to Genesee County?

A15. Dr. Kage has been satisfactory during his approximately 25 years of service to GVRC.

Q16. Is Genesee County willing to work with a staffing agency as opposed to directly with the provider?

A16. GVRC does not want to deal with a staffing agency.

Q17. We are a locum tenens agency, and our providers practice for our clients on a 1099 contractor basis. Therefore, no record keeping, or institution policy and procedure making can be done by our agency. Additionally, we do not supply our providers with medical equipment (as referenced in section 6 on page 8). Are we eligible to bid based off this information?

A17. That won't fit the needs of GVRC.

Q18. Can you elaborate on the requirement on page 7 section E1 regarding the maintenance of program records and program statistical records? What kind of data is this section requesting?

A18. As I mentioned in a previous question, the GVRC nurse will handle all of the statistical and reporting requirement required through communication with the Physician.