

## **SEASONAL FIRST MATE**

### **Genesee County Parks and Recreation Commission**

#### **GENERAL STATEMENT OF DUTIES:**

Performs skilled work in the loading, unloading of passengers and docking of an excursion paddle-wheel boat; may be required to sell concession items. Assists with dinner and lunch cruises in preparation before, during, and after the meal, i.e. arranging tables and chairs, setting the tables, seating passengers, serving food, bussing tables and clearing tables. Works under general supervision and performs related duties as required.

#### **STATEMENT OF TASKS:**

- Loading and unloading of passengers in a safe manner.
- Checks paddlewheel and engine and other related components as directed.
- Ensures that all passengers are properly seated, disseminates information concerning Commission facilities.
- Sells concession items.
- Assists with docking of paddlewheel boat.
- Performs first-aid as needed.

The tasks specified above are intended to be sufficient to identify the class and to be illustrative of the many duties that may be assigned. It should not be interpreted to describe all of the duties an employee assigned to this class may be required to perform.

#### **REQUIRED KNOWLEDGE, SKILLS, AND ABILITIES:**

- Knowledge of and ability to perform first-aid.
- Ability to assist with docking and handle boat lines.
- Ability to deal effectively with large numbers of passengers.
- Ability to communicate effectively with the public concerning the paddlewheel boat and Commission activities and facilities.
- Ability to maintain good inter-personal relationships.
- Ability to operate concession equipment.

#### **RECOMMENDED QUALIFICATIONS:**

- One (1) year of College or two seasons (6 months) of park experience or experience working with the public.
- Possession of a basic first aid card **“before the date of hire”**.

#### **SPECIAL REQUIREMENTS:**

- Must be willing to work weekends, holidays, and irregular hours as scheduled and/or as directed.
- May be required to wear prescribed work uniform.
- Must be courteous in dealing with the general public, and fellow staff members.