

SEASONAL ENVIRONMENTAL EDUCATOR

Genesee County Parks and Recreation Commission

GENERAL STATEMENT OF DUTIES:

Performs professional work in environmental and outdoor education for the Parks and Recreation Commission, including developing and leading educational programs both on and off-site, conducting nature hikes, interpreting and developing indoor and outdoor exhibits, and assisting in the Visitor's Center; work is performed under general supervision; performs related duties as required.

STATEMENT OF TASKS:

- Develops and conducts nature hikes and environmental/outdoor educational programs
- Maintains good public relations with park visitors and disseminates information on Parks facilities, park activities, and related park programs & events.
- Assists in installation and maintenance of demonstration and community gardens
- Ensures park visitors comply with all applicable park rules and regulations.
- Responsible for a cash drawer.
- May oversee the work performed by employees and volunteers.
- Conducts programs at For-Mar, other park facilities, schools, and throughout the community for people of all ages and abilities
- Operates equipment and machinery as necessary to carry out assigned duties.
- Assists in the development and maintenance of projects and exhibits
- Performs routine maintenance and custodial duties, as assigned.

The class specification above is intended to be sufficient to identify the class and be illustrative of the many duties that may be assigned. It should not be interpreted to describe all of the duties an employee assigned to this class may be required to perform.

REQUIRED KNOWLEDGE, SKILLS, AND ABILITIES:

- Possession of a valid driver's license.
- Knowledge of outdoor and environmental education programs.
- Knowledge of the outdoors and natural sciences.
- Ability to speak in front of groups.
- Ability to understand and carry out oral and written directions.
- Ability to prepare necessary reports and records.
- Ability to maintain good interpersonal relationships and communicate effectively with the general, as well as Park staff.

MINIMUM QUALIFICATIONS:

- Must have college coursework in natural sciences, education, social work, adaptive recreation, parks and recreation or related field and one (1) season of related experience - or- two seasons of experience working in the natural sciences, education, adaptive recreation, interpretation, parks and recreation, youth camps or related field.

SPECIAL REQUIREMENTS:

- Must be willing to work outdoors in a variety of weather conditions
- Must be willing to work weekends, holidays and irregular hours as scheduled and/or directed.
- May be required to wear a prescribed work uniform.
- Must be courteous in dealing with the general public and fellow staff members.
- Must complete a CPR/First Aid certification course provided by Genesee County or provide proof of current certifications.

NOTICE: A work permit must be supplied by anyone under 18 years of age. They may be obtained at your High School or former High School.

RATE OF PAY

\$10.75 per hour.

2/10/2017