



HUMAN RESOURCES

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www.co.genesee.mi.us

Donita R. Pikes
Director

Assistant Prosecuting Attorney I, II, III

Department: Prosecutor

Available To: The Public

Application, Transcript and Michigan State Bar Card Deadline: February 1, 2012

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|---------------------|---------------------------|---------------------------|---------------------------|---------------------------|---------------------------|---------------------------|---------------------------|---------------------------|---------------------------|----------------------------|
| APA I Hourly Rate: | <u>1st yr.</u> | <u>2nd yr.</u> | <u>3rd yr.</u> | <u>4th yr.</u> | <u>5th yr.</u> | <u>6th yr.</u> | <u>7th yr.</u> | <u>8th yr.</u> | <u>9th yr.</u> | <u>10th yr.</u> |
| | 20.5895 | 22.2505 | 23.9114 | | | | | | | |
| APA II Hourly Rate: | 24.4703 | 26.1314 | 27.7924 | | | | | | | |
| APAIII Hourly Rate: | 28.3509 | 30.0117 | 31.6726 | 35.3395 | 37.4042 | 39.4678 | 41.5323 | 43.5964 | 45.6608 | 47.0305 |

Minimum Qualifications

Assistant Prosecuting Attorney I

Graduation from law school and member of the Michigan State Bar.

Assistant Prosecuting Attorney II

Member of the Michigan State Bar and at least one (1) year of experience in the practice of law.

Assistant Prosecuting Attorney III

Member of the Michigan State Bar and at least two (2) years of experience in the practice of law.

General Statement of Duties

Performs a wide variety of legal tasks in circuit, probate and district court which includes legal research, representation of the County in civil and criminal law proceedings and court cases; provides legal opinions; works under supervision; performs related work as required.

Application Procedures

Applications and resumes may be submitted in person, by mail, or by fax to the address and phone numbers at the top of this posting, or e-mailed to the following address: applications@co.genesee.mi.us

If you have a disability which impairs your ability to apply for a position, please be advised that this office will, upon request, provide assistance in reading or completing the application, as needed.

Additional Required Information

Copy of College transcripts and Michigan State Bar Card. Unofficial transcripts are acceptable at time of application. Transcripts must include student and institution name. Veterans must submit Form DD214 for consideration.

EEO/AA EMPLOYER,
GENESEE COUNTY DOES NOT DISCRIMINATE ON THE BASIS OF RACE, RELIGION,
COLOR, SEX, AGE, HEIGHT, WEIGHT, NATIONAL ORIGIN, OR DISABILITY.

Date Posted: January 19, 2012

Genesee County Human Resources is committed to continuous quality improvement through joint labor/management cooperation.