



**GENESEEE COUNTY PURCHASING**  
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March 21, 2018

## **ADDENDUM #2**

### **REQUEST FOR PROPOSALS (RFP) #18-130 CASE MANAGEMENT AND REFERRAL SERVICES FOR THE GENESEEE COUNTY OFFICE OF SENIOR SERVICES**

Questions received regarding RFP 18-130

- 1Q. In the Case Management and Referral RFP, the document indicates that prices per delivery unit shall be held firm by the contractor as proposed for each of the possible three years.

The Association currently provides case management and referral services through the contract with the County. In the past three years, the Office of Senior Services required the Association to create two separate contract unit rates because the Association uses MSW/BSW interns to assist with serving Genesee seniors. The County requested the separate unit rate because it stated volunteers could not be charged at the same rate as staff.

Given the instructions on the proposal, my question is: can we provide the County with one unit rate with the understanding that we would bill at that unit rate for all work, regardless of volunteer or staff? Otherwise, can we provide two separate unit rates for each service per year?

- 1A. **If the organization that is submitting the proposal plans to use both paid and unpaid (volunteers & interns) categories of staffing, then two separate contract delivery unit rates will need to be listed in the proposal for each of the possible three years.**

**While it is realized that there will be costs/expenses associated with the use of interns and volunteers, one delivery unit for this level of staffing would be expected to be far less than that for regular staff who receive a salary and benefits.**

Indicate on the Signature Page item #6 and on the exterior of the envelope containing your proposal:

**ADDENDUM #2 RECEIVED**

**ALL PROPOSALS MUST BE RECEIVED AT:  
GENESEEE COUNTY PURCHASING DEPARTMENT  
1101 BEACH STREET, ROOM 361  
FLINT, MI 48502**