



Nerahoo Hemraj
Controller

GENESEE COUNTY PURCHASING
A Division of the Genesee County Controller's Office
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December 21, 2018

ADDENDUM #1

**REQUEST FOR PROPOSALS (RFP) #18-164
PAYROL SYSTEM**

In the aforementioned RFP, the County stated that responses to questions will be released via an addendum no later than Friday, January 11, 2019. Based on a couple of preliminary questions, the County is releasing this addendum to clarify the intent of the request as it relates to the expectation of the vendor.

The County has received the following type of question concerning payroll processing:
Is the County looking to outsource payroll processing, or does the County plan to use the hosted software to process payroll in-house?

The County is looking to obtain a payroll service provider as part of the payroll solution, where the selected vendor processes the payroll for the County, along with filing of taxes, garnishments, and other services listed in the RFP. Please note that there may be exceptions in which the County would have to handle the payroll processing, but the intent of the request is to have these services handled by the selected vendor. Likewise, we are looking for a cloud or SaaS solution versus a locally hosted client server.

Other questions received will be address in the addendum that will be released in January.

Vendors must indicate receipt of this addendum by adding the following on the Signature Page (item #6) and on the exterior of the envelope containing your proposal:

ADDENDUM #1 RECEIVED

The due date for this proposal remains on Friday, January 18, 2019 before 3:00 PM (EST)

**ALL PROPOSALS MUST BE RECEIVED AT:
GENESEE COUNTY PURCHASING DEPARTMENT
1101 BEACH STREET, ROOM 361
FLINT, MI 48502**

Derrick Jones, Purchasing Administrator

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RPF #18-164
Payroll System