



**GENESEE COUNTY PURCHASING**  
A Division of the Genesee County Controller's Office  
COUNTY ADMINISTRATION BLDG  
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June 25, 2018

## **ADDENDUM #1**

### **INVITATION FOR BID (IFB) #18-142 RENOVATIONS FOR THE FOC GENESEE COUNTY McCREE BUILDING**

**MANDATORY PRE-BID MEETING: Friday, June 22, 2018 at 10:00 a.m.**

The Pre-Proposal meeting was held at the Genesee County McCree Building on the second floor. Cindy Carnes, Genesee County Purchasing Manager, called the meeting to order at 10:03 a.m. and reminded everyone that this is a Mandatory meeting and to sign-in.

**Attendance:**

Cindy Carnes, Purchasing Manager  
Ray Zanke, Building & Grounds Director  
Josh Freeman, BOC Coordinator  
Jack Battles, Director Friend of Court  
Tony McDowell, Deputy Director Friend of Court  
Ravi Teja, VHM/PCCI  
Colton Boka, Cross Renovation  
Garret Bunting, ATI Group  
Dave Johnston, E&L Construction Group  
Kris Barrett, E&L Construction Group  
Bill Taylor, Goyette Mechanical Electrical Division  
Steve M Lejnek, ???? Time & Signal  
Patty Bennett, O'Donnell Electric  
Steve Cool, Weinstein Electric  
Bruce Hemingway, Sorensen Gross Construction  
Kedar Kapsikar, Sorensen Gross Company  
Ryan Sly, Sorensen Gross  
Jake Golder, Spence Brothers  
Jim Schoenfield, Walker Elect  
Nick Calugaru, S&D Mechanical Services  
Eric Josef, DCC Construction  
Rachel Gould, Ecker Mechanical  
Stephen Wejrowski, Ted's Electric  
Darnell Ruffin, Industrial Demolition

**Correction to Addendum 1:** the following were in attendance, signed in and omitted from the list.

Tom Reibitz, Allied Building

Ed Ellis, Allied Building

Rachel Mead, Blue Star Demolition

Terry Pickard, DM Burr

Cindy Carnes, Purchasing Manager, introduce herself and asked that everyone in attendance to make sure that they signed in. Cindy reviewed the bid document. The main thing with the bid document is that you have to go to gc4me.com. That is the only official posting of the bid documentation. That is the site that will tell you what is available, where, what is happening and where the addendums are. If you are getting notifications from some other firm, you are not getting all of the information. So make sure you go to gc4me.com. The bid is due on Tuesday, July 10, 2018 at 10:00 a.m. at the Genesee County Purchasing Office, which is 1101 Beach Street, Room 616, Flint. Purchasing is located in the Controllers office. You must submit a signed original and an electronic copy. Submittals can be done on a thumb drive when you submit your bid, emailed to Cindy Carnes or submitted to MITN. If you email this to Cindy it must be a protected PDF. The electronic copy must be unable to be changed in any way. It must be a secured document. This will be a public opening at the time it is due, because I have to retrieve bid from the MITN site it will probably be 10:05 and will be held in room 301. Make sure to read all of the Terms and Conditions in the IFB. The standard Terms and Conditions are on our website, gc4me.com, Controllers Department, Purchasing, Current Bids is where all of the information is located. About 40,000 square feet that is being done. A Bid Bond is required when you turn in your bid. Also a Performance Bond and Payment Bond will be needed from the firm that is awarded the bid. A 24 Month Maintenance Bond will be required when the job is completed. This is a prevailing wage job. There are security requirements for your staff to be on site stated in the bid so we need to know who your staff is and they need to meet these qualifications. Background checks are required. You are working in a Courthouse so there are very stringent requirements. The rest of the documentation is the Proposal Form; Familiar Relationship, that does need to be filled out to make sure there is no conflict of interest with you or anyone that works here; there are samples of the bonding documents; drafts of the AIA document, our Risk Manager would prefer it to be in that format.

George introduced himself and staff from H2A Architects. The scope of work is three different projects. When entering off of Saginaw Street the security station for the courts is kind of set back behind the escalator. The security station will be moved up to the front. There will be a glass enclosure in that area and that is where the security stations will be. The second part of the project will be eliminating the escalator that is coming out and putting in new stairs and elevator. There is a lot of work going on in the lobby of these two floors. We are going to have to do some structural work to make the opening bigger. The third project is renovating a large part of the second floor that used to be occupied by the State. About 40,000 square feet will be used by the Friend of the Court. The corridor wall is about the only thing that will remain from the original, everything else will be coming out. This is an active Court Building so we have to be conscious of disruptions. We will be working very carefully with the general contractor to make sure that the regular activities

can still happen in this building during the construction. There will have to be passage ways downstairs so people can still get through the front of the building to the back. There is an existing elevator that is going to stay operational. The Health Department is across the hall and they will be maintaining their operations as well during this project. We are going to have to provide separations between construction and active areas for the Courts and the rest of the facility. We are going to try and control the noise the best we can. There is going to be another project going on across the hall, it is an emergency generator and DM Burr is doing that project. The generator is a separate project, but it will tie into our scope of work in some fashion. A walk through was done at this time.

Cindy stated that all questions need to be emailed to her and they will be put in writing as an Addendum.