



March 14, 2017

ADDENDUM #1

REQUEST FOR PROPOSALS (RFP) #17-106 HEALTHY START HRSA WEB-BASED SOFTWARE SYSTEM

1. Please include the following questions and answers, as part of the above mentioned RFP:
 - Q1. Whether companies from outside USA can apply for this? (like India or Canada)
A1. The county prefers to work with firms based in the USA.
 - Q2. Do we need to come over there for meetings?
A2. We would like to meet with the company. It is always helpful to have a face to face meeting, but this could be done via conference call.
 - Q3. Can we perform the tasks (related to RFP) outside USA? (like India or Canada)
A3. We would prefer to work with those in the US.
 - Q4. Can we submit the proposals via email?
A4. No.
 - Q5. Stated in the RFP under Section 5 – Scope of Work: “Current Experience in contracting with HRSA federal database users”. Would you please define what “contracting” means in this clause?
A5. The vendor would have provided services (under contract) with a user of a HRSA federal database.
 - Q6. Stated in the RFP under Section 5 – Scope of Work: “Produce all HRSA – required reports as needed by the users, on demand”. Is Genesee County requesting a certain set of reports as part of the delivered solution? If this is the case, would you please provide a complete list of the expected reports?
A6. Yes, we do want specific reports to be produced that are required by HRSA as of this solution. We would not be able to specify a complete list. We would need query capability.
 - Q7. Or is the county seeking a Commercial Off-The-Shelf (COTS) solution that provides a report-building & design platform for its users?
A7. Specific, not off the shelf solutions.
 - Q8. Is Genesee County Planning to host the proposed solution? i.e. will the County prepare the hardware environment necessary to host the proposed solution?
A8. No, GCHD will not be hosting the solution on premises and no hardware will be required.

- Q9. Or is the county seeking (or interested in) a solution hosted by the vendor?
A9. This will be in the cloud and not hosted on a county server.
- Q10. With regards to “Cost Proposal” under Section 8 – Information Required from Proposers: What is the expected growth of number of users (if any)? If possible, it would be helpful for the responder to understand the expected user-base growth on annual or monthly basis.
A10. The request is for 6 users. It is not expected this number would grow.
- Q11. What is the number of clients/families the county manages/adds each year?
A11. 500-600
- Q12. What day is Genesee County planning to post the Addendum with the Answers to Questions?
A12. Wednesday, 3/15/17 by the end of the day the addendum will be posted to the Genesee County Purchasing website.
- Q13. Please confirm and specify which of the Federal datasets are required to be leveraged/ populated by the County.
A13. See schema.
- Q14. Please specify the current mechanism, being leveraged by the County, for uploading the user data to the Federal database(s).
A14. It is directly entered into Federal screener database.
- Q15. Please advise if there are any existing application solution(s) that are currently in use to support the Core Components specified in County’s RFP.
A15. No.
- Q16. Please advise if data Conversion/Migration is considered to be part of the scope of this RFP.
A16. Yes. Clarification---the data is in the federal screeners and we would like this data imported, if at all feasible, to save from having to re-enter it all.
- Q17. Please advise on the number of applications and their respective data sizes that are expected to be converted/migrated as a part of the scope of this RFP.
A17. Federal screener schema.
- Q18. Please advise if the County has a preference for a Web-based system or a Desktop based system.
A18. Web-based.

See additional documents relating to the “human-readable” schema files for the datasets that are required as part of the RFP.

2. **Section 9 – Evaluation Criteria & Selection Procedure**, the first criteria and description reads as follows:

CRITERIA AND DESCRIPTION	POINT VALUE
<p>1. Qualifications Experience, Capabilities And Technical Competence. The proposal was complete and clear in demonstrating the proposer's organization had the experience and technical competence with providing similar products and services to the requirements outlined in this RFP. The breadth and depth of the proposer's organization's experience with Healthy Start grantees in the performance of comparable services was fully developed and presented. References were considered as part of this evaluation item.</p>	45

Section 9 – Evaluation Criteria & Selection Procedure first criteria and description of the RFP should read as follows:

CRITERIA AND DESCRIPTION
1. Qualifications Experience, Capabilities And Technical Competence. The proposal was complete and clear in demonstrating the proposer's organization had the experience and technical competence with providing similar products and services to the requirements outlined in this RFP. The breadth and depth of the proposer's organization's experience with Healthy Start grantees in the performance of comparable services was fully developed and presented. References and vendor location will be considered as part of this evaluation item.

Indicate on the Signature Page item #6 and on the exterior of the envelope containing your proposal:

ADDENDUM #1 RECEIVED

**ALL PROPOSALS MUST BE RECEIVED AT:
GENESEE COUNTY PURCHASING DEPARTMENT
1101 BEACH STREET, ROOM 343
FLINT, MI 48502**

Cindy Carnes, Purchasing Manager
G:/bid2/2017/17-106add1