



Nerahoo Hemraj
Controller

GENESEE COUNTY PURCHASING
A Division of the Genesee County Controller's Office
COUNTY ADMINISTRATION BLDG
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**NOTICE OF PROPOSED
SOLE SOURCE PROCUREMENT**

Bid Number: 17-127

Date Posted: October 31, 2017

Due Date & Time for Comments: 12:00 p.m. (EST) on November 16, 2017

The Genesee County Procurement Regulations provides that a procurement may be made without competition when there is only one source for the required supply or service. Therefore, a "sole source" procurement is justified if there is only one product or service that can reasonably meet the county's need and there is only one vendor who can provide the product or service.

The Purchasing Department has received a request to make the following sole source procurement.

Requesting Agency: Genesee County Community Action Resource Department (GCCARD)

Product and/or Service to be Purchased: Provide kosher meals to seniors in Genesee County

Proposed Sole Source Supplier: Jewish Community Services

Sole Source Justification: The review of available community resources by VAAA and GCCARD determined that to comply with restrictive kosher meal preparation requirements (Independent of JCS's established kitchen and social welfare services) would have been cost prohibitive.

Purpose of This Notice of Proposed Sole Source Posting: The intent of this posting is to verify with the vendor community that this proposed purchase is indeed a valid sole source.

Action to be Taken: No action is required if you agree this proposed purchase is a valid sole source. If you disagree that this proposed purchase is a valid sole source, you are then asked to follow the instructions as stated in the section: **Submission Instructions and Format of Response from Objecting Parties.**

Notice of Sole Source: Service for the provision of preparation and packaging of kosher meals for eligible Genesee County senior citizens

Bid Number: 17-127
Bid Title: Provision, preparation and packaging of kosher meals

Bid Start Date: October 31, 2017 @ 4:00 p.m. EDT
Bid End Date: November 16, 2017 @ 12:00 p.m. EST

Bid Contact: Cindy Carnes
ccarnes@co.genesee.mi.us

Contract Duration: 1 year contract
Contract Renewal: perpetual

Bid Comments: Please note #17-127 is not a competitive bid.

Amount: \$129,253.00 annual

Funding Account: Senior Nutrition Funds

Discussion

In the early 1980's the local planning component (the Valley Area Agency on Aging/VAAA) for community needs prioritization of federal "older American Act" Funding identified an understanding target population in Genesee County. VAAA determined through public hearing that a significant number of elderly Jewish seniors were homebound. Also, it was determined a significant number were malnourished as a result of attempting to continue their religious practice of "Keeping Kosher" when eating their daily meals.

At that time the Jewish Community Services (JCS) non- profit was operating a kosher luncheon site for mobile seniors and was also delivering kosher meal's to home bound elderly. JCS was preparing those meals at the only available kosher kitchen in Genesee County. Funds available for this purpose were very limited (Community donations and foundation funds)

The review of available community resources by VAAA and GCCARD determined that to comply with restrictive kosher meal preparation requirements (Independent of JCS's established kitchen and social welfare services) would have been cost prohibitive.

To this day VAAA, GCOSS, GCCARD and JCS have continued to collaboratively coordinate their resources to assure United States Civil Rights Act requirements are met when addressing the meal service needs of the Genesee County kosher Jewish population. Also to this day JCS continues in Genesee County as the only provider uniquely targeting the Jewish Community. JCS's funding sources independent of GCCARD contracted services, nutrition service operations and reduce the cost of a GCCARD effort to directly provide kosher meal preparation and packaging. Delivery of JCS meals is provided through GCCARD

Our review recommends the continuation of JCS as the sole source contractor of service for the provision of preparation and packaging of kosher meals for eligible Genesee County senior citizens.

Submission Instructions and Format of Response from Objecting Parties

Interested parties who have reason to believe that the Jewish Community Services award should not be approved as a sole source should provide information in the following format for the county to use in determining whether or not to proceed with awarding the Sole Source contract.

1. Interested Party Information
 - a. Contact Name, Phone Number and email address
 - b. Company Website URL, if applicable
2. Objection to Sole Source Award
 - a. Interest parties must present specific objects to the Sole Source approval.
 - b. A statement regarding the Interested Party's capabilities as related to the Sole Source request.
3. Comments will be accepted any time prior to November 16, 2017 12:00:00 PM (EST) to Cindy Carnes at ccarnes@co.geneseee.mi.us or at Genesee County, Purchasing Department, 1101 Beach Street Room 343, Flint, MI 48502. It is the sole responsibility of the Interested Parties that responses reach the purchasing department on time.
4. Response must be labeled with:
SOLICITATION NO. 17-127

SOLE SOURCE POSTING - Provision, preparation and packaging of kosher meals

RESPONSES ARE DUE PRIOR TO: November 16, 2017 12:00:00 PM (EST)