



## GENESEE COUNTY PURCHASING

A Division of the Genesee County Controller's Office

COUNTY ADMINISTRATION BLDG

1101 BEACH STREET, ROOM 343,

FLINT, MICHIGAN 48502

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[www.gc4me.com](http://www.gc4me.com)

**Nerahoo Hemraj**  
**Controller**

October 12, 2017

### **Request for Letters of Interest (RLI) #17-123**

Responses will be received until **12:00 p.m. (EDT), Wednesday, October 18, 2017**, at the Genesee County Purchasing Department, 1101 Beach Street, Room 343, Flint, MI, 48502 for **RLI 2017 Paving Projects**.

This procurement is conducted in accordance with the Genesee County Purchasing Regulations, a copy of which is on file and available for inspection at the Genesee County Purchasing Department or at the website [www.gc4me.com](http://www.gc4me.com).

Each offeror is responsible for labeling the exterior of the sealed envelope containing the RLI response with the RLI number, name, due date and time, and your firm's name. The RLI request number and due date for this RLI are:

**DUE DATE:** 12:00 p.m. (EDT), Wednesday, October 18, 2017

**PROPOSAL REQUEST NUMBER: #17-123**

*Cindy Carnes*

CINDY CARNES, PURCHASING MANAGER

bid2\2017\17-123

Attachments

**GENESEE COUNTY IS AN EQUAL OPPORTUNITY EMPLOYER**

[www.gc4me.com](http://www.gc4me.com)

# RLI 2017 Paving Projects

## SECTION 1 - INSTRUCTIONS TO PROPOSERS

1. Sealed responses will be received until **12:00 p.m. (EDT), Wednesday, October 18, 2017**, at the Genesee County Purchasing Department, 1101 Beach Street, Room 343, Flint, MI, 48502. The Genesee County Purchasing Department hours of operation are 8:00 a.m. to 12:00 p.m. and 1:00 p.m. to 5:00 p.m., closed noon to 1:00 p.m. for lunch, closed holidays and furlough days, check website for closed days. Label the envelope containing the response as described on page 1. **LATE or RESPONSES SENT BY FACSIMILE OR E-MAIL WILL NOT BE ACCEPTED.**
2. **Submit one original, and one electronic copy of your proposal.** All proposals become the property of Genesee County. The original must include a signature on the Signature Page of a person authorized to make a binding offer. Additionally the proposal response must consist of one copy in electronic format on an USB flash drive formatted in Adobe (.pdf), Microsoft Word, and/or Microsoft Excel. Failure to provide the required number of duplicate copies may result in rejection of your proposal. Proposals may be submitted at the Buy4Michigan or MITN site for this offering.
3. **Buy4Michigan** – submission of the letter can be done at **Buy4Michigan.com**. Open Market Bid 303717B0012420. Requests for proposal and opportunities to bid on products and services required by Genesee County can be found on the website **www.Buy4Michigan.com**. This website is the official posting site for most State of Michigan solicitation and allows municipalities across Michigan to more effectively notify vendors of RFP and bid opportunities. By making use of this site it increases internal efficiency and lowers costs for member agencies and taxpayers through shared resources.
  - a. You must register at the site to participate in other solicitations. Once registered you will have access to all solicitations throughout the State of Michigan posted at the website.

If you have questions or need assistance registering, please call the Vendor Support Department at 888-734-9749, Monday through Friday, 8:00 a.m. through 8:00 p.m. ET. To register for access to Genesee County bids, please go to <https://www.buy4michigan.com/bsol/login.sdo> and click on Register <https://www.buy4michigan.com/bsol/external/fidCheck.jsp>.

4. Michigan Inter-governmental Trade Network– submission of the letter number RLI-17-123 can be done at <http://www.mitn.info/Genesee-County.asp?AgencyID=2340&PageType=open>.
  - a. Genesee County has partnered with BidNet as part of the [Michigan Inter-governmental Trade Network](#) and will post their bid opportunities to this site. As a vendor, you can register with [Michigan Inter-governmental Trade Network](#) (use hyperlink or <https://www.mitn.info/Registration.asp?ID=2340>) and be sure that you see all available bids and opportunities. By selecting automatic bid notification, your company will receive emails once Genesee County has a bid opportunity that matches your company's business. In addition, the site handles bid opportunities, RFPs, and RFQs for other member governmental agencies. If you need help registering, please call [Michigan Inter-governmental Trade Network](#) support department toll free 1-800-835-4603.

5. All communications, any modifications, clarifications, amendments, questions, responses or any other matters related to this RLI, shall be made by and through the purchasing contact reference in this solicitation. No contact regarding this solicitation made with other County employees is permitted. Any violation of this condition may result in immediate rejection of proposal.
6. All prospective proposers shall be responsible for routinely checking the Genesee County Purchasing Department website at <http://www.gc4me.com/departments/purchasing> for issued addenda and other relevant information. Genesee County shall not be responsible for the failure of a prospective proposer to obtain addenda and other information issued at any time related to this RLI.
7. The County of Genesee requires insurance and bonding on all construction projects. Insurance required for this project will be provided with the specifications in the Invitation for Bids. Insurance governing this work must be provided prior to the contract starting date and kept in full effect and compliance during entire contract period. Failure to comply with these provisions will cause termination of the contract.

The contractor agrees to be responsible for any loss or damage to property or persons due to the performance of services herein contracted and further agrees to protect and defend the County of Genesee against all claims or demands whatsoever, and to hold the County of Genesee harmless from any loss or damage resulting therefrom.

## **SECTION 2 - STANDARD TERMS & CONDITIONS**

1. See Genesee County website, Purchasing Department for Standard Terms and Conditions

## **SECTION 3 - QUALIFICATIONS OF PROPOSERS**

In order to qualify for award, a proposer shall have the capability in all respects to perform the work and the integrity and reliability, which will assure good faith performance. This requirement shall include, but is not limited to, the availability of the appropriate financial, material, equipment, facility, personnel, ability, expertise and experience necessary to meet all procurement requirements.

No proposal will be considered from any proposer unless known to be skilled and regularly engaged in work of a character similar to that covered by the solicitation documents.

At a minimum, the following requirements are necessary for consideration of contract award:

1. The proposer shall be properly licensed in the State of Michigan.
2. Proposer shall be financially stable and have the financial wherewithal to carry out the requirements of this solicitation.
3. The proposer must be primarily engaged in asphalt or concrete paving, and must have five (5) years of previous direct experience in the provision of the required services referenced in this solicitation.
4. The proposer's personnel and management to be utilized in the services required shall be knowledgeable in their areas of expertise.

## SECTION 4 - SCOPE OF WORK

The scope of services shall include, but are not be limited to the following:

- A. The existing McCree Building Parking Structure located in downtown Flint between Beach & Church and 2nd & 3rd Streets has been removed and a new surface lot for employee parking is being designed. Specifications for the new lot are scheduled to be available the week of October 16, 2017. It is the county's intent is to have a parking lot available before the snow arrives. Responses are being solicited from responsible and established firms known to be experienced and regularly engaged in providing Parking Lots including the paving and grading, soils and aggregates for earthwork, underground storm drainage and surface water drainage, lighting and electrical service, asphaltic concrete paving, concrete curbs, gutter and sidewalks (where replacement is required), and pavement marking.

**a. SPECIFICATIONS**

Will be provided to all respondents to this request RLI #17-123, once available from the architect. Paving to begin October 31, 2017. Approximate quantities are as follows:

• Concrete curb and gutter	1200 LF
• Existing asphalt removal	3225 SYD
• Grading	11,025 SYD
• Aggregate Base	11,025 SYD
• Asphalt surface	11,025 SYD
• Storm sewer	500 LF
• Storm structures	6 EA
• Electrical conduit	1400 LF

- B. **GCCARD** is asking for qualified Asphalt and Concrete Contractors to submit recommendations and cost quotes for repair and replacement of the items listed within this RLI.

**Work Location: 601 N Saginaw Street, Flint MI 48502 (GCCARD Building)**

**a. Blacktop work scope**

- Approx. 53,000 SQ/FT of asphalt paving.
- Mill existing asphalt 1.5 inches and 2 inches around catch basins; haul and dispose of millings.
- Clean and bond area with ss1h tack coat prior to paving.
- Wedge and fill any holes and dips prior to paving.
- Place 2 inches of MDOT 1100T wearing course asphalt.
- Roll for proper compaction.
- Restripe parking lot as per existing.
- Complete cleanup of work areas.

**b. Concrete work scope**

- Approx. 2,000 SQ/FT of sidewalk remove and replace.
- Approx. 180 lineal feet of curb removed and replaced.
- Approx. 550 SQ/FT of approach removed and replaced.
- Approx. 120 SQ/FT of Gate Island removed and replaced.

## **SECTION 5 - INFORMATION REQUIRED FROM PROPOSERS (PROPOSAL FORMAT)**

In order to be deemed responsive, response must include the following:

1. Statement of Interest and availability for either or both projects listed in this RFI.
2. Contractor must be able to provide an appropriate, experienced and knowledgeable team. Provide licensing and other qualifications of key personnel that are proposed to be involved in the project.
3. Additional information and comments include any other information that is believed to be pertinent but not specifically asked for elsewhere. Genesee County welcomes innovative and unique strategies from proposers.
4. Most Recent Financial Audit or audited Financial Statements
5. Completed and Signed Signature Page, page 6.

# SIGNATURE PAGE GENESEE COUNTY RLI #17-123

## 2017 Paving Projects

The undersigned represents that he or she:

1. is duly authorized to make binding offers on behalf of the company,
2. has read and understands all information, terms, and conditions in the RLI,
3. has not engaged in any collusive actions with any other potential proposers for this RLI,
4. hereby offers to enter into a binding contract with Genesee County for the products and services herein offered, if selected by Genesee County within 120 days from proposal due date,
5. certify that it, its principals, and its key employees are not "Iran linked businesses," as that term is described in the Iran Economic Sanctions Act, P.A. 2012, No. 517, codified as MCL 129.311, et seq.
6. acknowledges the following addenda \_\_\_\_\_ issued as part of the RLI:

### Conflict of Interest:

\_\_\_\_ To the best of our knowledge, the undersigned firm has no potential conflict of interest due to any other County contracts, or property interest for this proposal.

\_\_\_\_ The undersigned firm by attachment to this form, submits information which may be a potential conflict of interest due to other County contracts, or property interest for this Proposal.

**Exceptions** to Solicitation and/or Standard Contract: NO \_\_\_\_\_ YES \_\_\_\_\_ (include attached statement)

Name (typed): \_\_\_\_\_

Signature: \_\_\_\_\_ Title: \_\_\_\_\_

Company: \_\_\_\_\_

Federal Employee Identification Number (FEIN): \_\_\_\_\_

DUNS Number: \_\_\_\_\_

Date: \_\_\_\_\_

### Contact Person of company representative for matters regarding this RLI

\_\_\_\_\_  
CONTACT NAME POSITION

\_\_\_\_\_  
E-MAIL

\_\_\_\_\_  
MAILING ADDRESS CITY STATE ZIP CODE

\_\_\_\_\_  
PHONE FAX