



## GENESEE COUNTY PURCHASING DEPARTMENT

ROOM 343, COUNTY ADMINISTRATION BLDG.  
1101 BEACH STREET  
FLINT, MICHIGAN 48502

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**CINDY CARNES**  
Purchasing Manager

February 27, 2015

### **ADDENDUM #1**

## **REQUEST FOR PROPOSALS (RFP) #15-047 HUCKLEBERRY RAILROAD BRIDGE CONTRACTOR SERVICES**

1. Please include the questions and answers on attachment 1, as part of the above mentioned RFP.
2. Add to **SECTION 3 - ADDITIONAL TERMS & CONDITIONS:**
  24. The Contractor acknowledges that time is of the essence with regard to performance of the Work pursuant to this Contract, and that the harm caused to the County by a delay in the performance of the Work would be impossible or very difficult to determine at the time of the delay. Accordingly, in the event that the Work is not completed within 14 days from the time frost laws are off the route from contractor's yard, as compensation and not as penalty, the Contractor agrees to pay to the County the sum of \$200.00 for each day after the 15<sup>th</sup> day, until the Work is completed. The Parties agree that this amount may be offset against the compensation due to the Contractor pursuant to this Contract.
3. See [www.gc4me.com](http://www.gc4me.com) for additional information:  
Geotechnical Report                      Materials List                      Schematic

**Indicate on the Signature Page item #6 and on the exterior of the envelope containing your proposal:**

### **ADDENDUM #1 RECEIVED**

**ALL PROPOSALS MUST BE RECEIVED AT:  
GENESEE COUNTY PURCHASING DEPARTMENT  
1101 BEACH STREET, ROOM 343  
FLINT, MI 48502**

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*Cindy Carnes*  
Cindy Carnes, Purchasing Manager  
G:/bid2/2015/15-047 add1

**ATTACHMENT #1**

**MANDATORY PRE-PROPOSAL MEETING  
TUESDAY, FEBRUARY 24, 2015, 10:00 AM**

**#15-047 HUCKLEBERRY RAILROAD BRIDGE CONTRACTOR SERVICES  
GENESEE COUNTY PARKS AND RECREATION COMMISSION**

**ADDENDUM #1**

Staff Present:

Cindy Carnes, Purchasing Manager  
Barry June, Deputy Director  
Paul Dalleska, Railroad Shop Supervisor  
Deborah Wilkes, Recording Secretary

Attendees:

Blake Zapczynski, Z Contractors  
Aaron C. Adkins, L.A. Construction Corp  
Steven B. Lewis, P.E., Anlaan Corporation  
Larry Rekowski, Marine One Ltd.  
Gim Cipriano, Central Concrete Products, Inc.  
Jeff Khaled, P.E., M-K Construction Inc.  
Tim Cimader, Trosan Dev.

Deputy Director Barry June introduced himself and staff present.

This is a mandatory pre-bid meeting and all attendees must sign in. If a company is not represented here today and does not sign in, they will not have the opportunity to submit a proposal. All attendees were asked to leave a business card as well.

This is a request for proposals for Huckleberry Railroad Bridge Contractor Services for 2015. The original Request for Proposal (RFP) is online at [www.gc4me.com](http://www.gc4me.com). You may also have seen it on MITN and Buy4Michigan.

The official posting is at gc4me.com. Always go to this site for addendum information.

Ms. Carnes reviewed items in the Request for Proposals that all proposers should pay particular attention:

Page 3: All sealed bids will be accepted until Tuesday, March 10, 2015 at 3:00 p.m. Bids should be delivered in person or mailed to 1101 Beach St. Room 343, Third Floor, Flint MI 48502. You cannot send your proposals to Buy4Michigan or MITN. *LATE PROPOSALS, OR PROPOSALS SENT BY FAX OR EMAIL WILL NOT BE ACCEPTED.*

One original proposal with original signatures, one photocopy of the entire document and one electronic copy (thumb drive or cd/dvd) must be submitted. Photocopy and electronic copy must be exactly like original copy.

Today we will answer questions and copies of questions and answers will be posted in an addendum on the Genesee County Purchasing Department's website. Questions submitted after today's meeting must be submitted directly to the purchasing department purchasing manager, Cindy Carnes, and those questions and answers will be posted in additional addenda on the website address provided in the RFP. Her email address and phone number is listed in the RFP. Keep checking the website for any additional addendums, changes, and/or corrections so you have knowledge of these items.

The County requires a signed insurance checklist with each proposal submitted so make sure you check that form.

Page 3, #4 and #5: Buy4Michigan and MITN. You can review the proposals and addendum on those sites - but if you wish to submit a bid, it must go to Genesee County Purchasing Department at the address listed on the RFP.

Standard Contract- The standard contract is at the very end of the RFP document. It gives you the idea of what type of contract we will have with you. If you have any exceptions to any of the information in here you must put the explanation of your exception on your letterhead and include it with your proposal.

Section 2: Standard Terms and Conditions – Please read through these carefully so you know what it means to do business with the County.

Section 2, #14: Bidder's Insurance Checklist – this checklist must be reviewed with your agent and helps you understand what insurances must be in place for the job. You, and your insurance agent must sign the document and submit the form in your proposal. We are not asking that you have this coverage right now, but that you can acquire it if you are awarded a contract and you understand the cost of the necessary coverage. Whoever is awarded the proposal must provide a certificate showing proof of the necessary coverage.

Section 3, #3: Additional Terms and Conditions – Any questions or information that you need will be answered through Ms. Carnes in the Purchasing Department. You do not contact anyone from the Parks staff or any other county official. Doing so will jeopardize your opportunity to submit a proposal.

Your questions are due by Friday, February 27 at noon. We will get an addendum out next week with all of the questions and answers.

Section 3, #23: Surety Bonds. This bid will require a bid bond. Whoever is awarded this bid will be required to have a Performance and Payment Bond. This is required by the State of MI whenever you do a construction with a municipality over a certain dollar amount.

Section 6: Information Required From Proposers -This is basically a checklist that you must follow to submit a responsive proposal. Describe how you will attack this project, and what you see that needs to be done; this is where you explain this to us. We need information about your business, who your main contacts are, who is the signing authority, who we need to contact about the job. We want to know key personnel that will be assigned to this project and how they are qualified to do this job.

Section 6, #4 –Exceptions: If there are any exceptions to the terms, conditions or specifications set forth in this RFP you must furnish a statement of those exceptions on your organization's letterhead.

Section 6, #5: Bid Bond - Each proposal must be accompanied by a proposal/bid bond payable to the Genesee County Parks & Recreation Commission for 5% of the total amount of the proposal.

Section 6 Forms:

Page 15, Cost Proposal Form

We want to see the costing in a standardized format. If you need to provide additional information, or explain something in more detail, please include an additional page, but this cost form needs to be filled out.

Page 16, Signature Page

This form must be completed and requires an original signature and must be included in your proposal. Without it, we will not consider your proposal.

Page 18, References – We want to know what kind of work you have done, and who you have worked with on similar jobs.

When the proposal comes in we will look to see that all the necessary information is there. Once that is determined it will be subjected to the evaluation criteria that is listed in Section 7, on page 14. We will look at your core competency, your work plan and capacity to provide the information, your professional qualifications and experience, and then the cost proposal. The responsiveness is 5 points and usually is all or nothing.

Between what you need to submit and how we evaluate it, make sure you answer all those questions. If you have not covered something in what we are asking for, you cannot be evaluated.

Q: Do you have a budget or an estimate?

A: I'm sure we do, but that is not information we share as part of this process. If everything were to come back over the budget we would re-evaluate the project, and what information we have provided, then do a best and final offer. That is a process we prefer not to get involved in. We hope to get the best prices at this point in time that do fit within the budget. Thankfully we have a good response so we should have good numbers to work with going forward.

Q: Is this the same bridge that was bid 2 years ago.

A: No

If you think of any other questions contact Cindy Carnes at [ccarnes@co.genesee.mi.us](mailto:ccarnes@co.genesee.mi.us). All questions after today must be submitted by Friday at noon and should be directed only to Cindy in the Purchasing Department. Answers will be posted in the addendum.

Q: Why did it go RFP instead of a bid process is it because you are looking for our ideas, in the evaluation criteria. You are receptive to anything we throw at you that accomplishes the project. You're objective?

A: Yes, that is why we do a proposal. You have the expertise so we count on that.

Q: Are you the person to explain the materials that will be supplied by the county?

A: Barry and Paul will answer that part.

Barry June introduced himself and explained that he will oversee the construction process. Our right-of-way railroad supervisor will explain the particulars of the project.

Paul Dalleska explained that this is a repair project replacing materials in kind with no significant changes in the design of the structure. We don't have the exact date the original structure was installed, but we believe it pre-dates the inception of the Huckleberry in 1976. It is constructed to E80 standards, and you will be maintaining that as best as possible.

Issues that we hope to address are outlined in our bridge inspection.

Replacing caps on 5 of the 6 piers, the 6th cap was replaced approximately five years ago and is still serviceable. There are a number of piles that are identified for replacement. Pier 5 is currently framed out with the mud block above the water line. That frame is starting to tilt with age. We will be re-driving that whole pier either in the same line or we can shift it two feet to the west. If we do that we will be shifting, driving 6 new piles for Abutment B.

Abutment A is on the west and Abutment B is on the east.

One of the issues with this bridge and some of the tilting is that it was constructed before Mott Lake was flooded. Since then there has been some liquefaction, because the water level has come up, causing some shifting of the piers.

We plan for complete replacement of the deck. Currently about half the ties are bad.

We have all new materials on order for the installation of a walkway along the southern side of the bridge which would include a railing. We have a basic drawing for that.

Q: Does the contractor install the walkway? Will we get copies of this information?

A: Yes you will install walkway and copies of the information can be provided.

There are a number of stringers that need to be replaced, due to some minor cracking, and couple areas that over the years have shifted, resulting in stringers that are overlapping the cap by only 1 or 2 inches. Since we are going to be disassembling the stringer bundles to install new ones, we would like to have the stringers trimmed so we have roughly half overlap from each stringer end on the cap.

The western headwall is going to need to be dug down and replaced. Currently there is a wall on the dirt side of the abutment that is in place but as the level of dirt fell on the water side it exposed the bottom of that so they bolted on an outside headwall. Both headwalls are to be removed and we have materials on order to replace the headwall whole height on the outer face of the abutment.

*Insertion on edit:* There is one pile that is questionable and will need to be replaced in this process. Material behind the headwall will have to be compacted after installation of the new headwall.

Q: Will you provide a list of the materials that you are supplying?

A: Yes

Q: Are you supplying all the ties, hardware?

A: Yes

Q: But you will provide a list?

A: I can give you a list of the wood materials, it is a bid that we just closed online.

Q: Will you be buying fuel for the crane? Because it says all materials

A: No we will not be buying fuel for the crane.

Q: What about the pile material, is it wood piles? Will you be supplying that as well?

A: Yes, it will be wood piles and we will supply that.

We are looking at supplying the structural materials, like wood, bolts, grading, boards for the hand rails. Tools, fuel supplies for tools, consumable stuff no, we will not supply that.

Q: We can assume that all construction materials, fasteners, anything that will be left in that bridge will be supplied. Is that a fair statement?

A: Yes. I am sure there will be things overlooked or that we are not expecting right now, but that is the nature of the beast.

We also have a bid out for a track contractor that will remove the rail from the structure, stockpile it onsite, and then come back and reinstall the rail on the deck.

Q: What about the pile capacity? Who will determine that?

A: We've had PSI do soil borings on the site and we got our pile lengths off from there and I believe we've got drive counts available.

Q: So there is a recommendation and that's a geo-technical report to tell us what capacity pile we have to drive?

A: Yes

Q: Geo-Report will be made available? Can all this be posted on the website?

A: Yes

Q: Are you guys are buying the concrete?

A: No concrete is going into this project.

Access to the site: Stanley Road parallels to the railroad to the east of the structure. There are two houses to the west but the parks property starts beyond the second house to the west and I believe we can arrange for a quick access road back there.

Mr. June: The contractor would be responsible for putting the access road in. Parks will supply the tube for the road, and the tube for the tracks.

Mr. Dalleska: Basically it is level at the roadside there, it almost looks like they scooped and built a berm there to keep people from driving back there.

Mr. June: We'll deal with the road commission if we have to regarding the access road.

Q: What is the bridge span?

A: There are five spans, rough average less than 14 feet per span. Pile structures tend to wander. The overall length is about 72 feet.

Q: Who is responsible for disposal of the old timber materials?

A: We will be disposing of the materials. The contractor will have to load it into parks vehicles. We have a 10 yard dump truck that will be made available and we will supply the driver to take it to the landfill.

Q: You will take care of all of the documentation necessary for disposal?

A: Yes

Mr. June: We are spoon feeding you guys, we expect a good price.

Q: What is the time frame?

A: We'd like to do the project sometime in April. We open for business on May 13 and we'd like to have the railroad complete again by the first of May.

Q: So that is a firm date, 5-1

A: Yes 5-1, firm date (subject to frost laws)

Q: Damages associated with not being complete by that date? I don't see any provisions for that. We just get a nasty letter if we are not done?

A: We may have to address that as part of the addendum. We don't have that at the moment. We could compute the revenue loss.

There could be a frost law issue here too. Frost laws didn't come off for quite a while last year. The nearest Class A road is Mt. Morris.

Q: If laws don't go off until late, you have to get a crane in there and that would be overweight and it would be tough to get it done in time. We have no control over that.

A: The bids are due March 10 and the job will be awarded at the end of March, probably around the 26<sup>th</sup>.

Q: The award is done in March and you want it done in April?

A: Yes

Q: And your track guy will have to come in first and remove the rails, right?

A: Yes, but that is a half day project. There is not that much track to get out of the way.

Ms. Carnes: Certainly include, with your work plan, a work schedule so that can be taken into consideration with some of these other time parameters. If there is a problem with frost laws, we will know how it affects your work schedule.

Q: We can assume it will not be awarded until March 26?

A: Yes, March 26.

Q: Are there new stringers across the whole bridge?

A: No it is partial stringers replacement. There was some work done to the structure in the early 1980s, including new timber that is still serviceable. Most of the defects we are removing are growth defects that have deteriorated.

Q: We are removing all the stringers and putting new caps on?

A: Yes, putting new caps on and that can be done in a variety of ways.

Q: By bundling, you mean pulling them apart and bolting them back together as a bundle?

A: Yes, they are bolted together.

Q: Will we be using existing hardware to bolt them back together?

A: We will supply new hardware to bolt them back together. We suspect they will not come apart nicely.

Q: Who issues permits for the crane, highway departments? The road commission?

A: In Genesee County it is the county. We might be coming through 4 counties.

Q: What is the date you will notify the low bidder? There could be a letter of intent to the low bidder by what date?

A: The Parks Commission could review it on March 12. March 13 we could notify the low bidder.

Mr. Dalleska: Would anybody like to look at it?

Comments: It isn't mandatory that you look at it? Be careful around the east side. There is fast water in there.

Mr. Dalleska: No it is not mandatory