

Anita Galajda, Director
AGalajda@co.genesee.mi.us

810 424-4365
Ext. 2305 for internal calls

Overall administration of Human Resources and Labor Relations functions

Rita Schubert, HR Coordinator
RSchubert@co.genesee.mi.us

810 257-3235
Ext. 3235 for internal calls

Duties include:

ACA tracking reporting, coordinating HR functions, payroll, project lead in program implementations

Amy Alexander, Organizational Development Coordinator
AAlexander@co.genesee.mi.us

810 257-6578
Ext. 6578 for internal calls

Duties include:

Developing, presenting trainings, identifying outside training sources, compliance resource

Duwana Ragland, HR Rep
Talent Acquisition/Contract Administration
DRagland@co.genesee.mi.us

810 424-4362
Ext. 2302 for internal calls

Duties include:

Manages hiring process, administers contractual programs, answers contract questions.

Jennifer Draheim, HR Rep
Benefits Administration
JDraheim@co.genesee.mi.us

810 237-6120
Ext. 6120 for internal calls

Duties include:

Administers all aspects of health and welfare benefits; health, life, disability, FMLA, etc.

Jeanie Walker, HR Secretary - Employment
JWalker@co.genesee.mi.us

810 424-4366
Ext. 2306 for internal calls

(Joyce Walker in Outlook)

Duties include:

Clerical support for employment-related activities and general HR office duties.

Barbara LaRose, HR Secretary - Benefits
BLarose@co.genesee.mi.us

810 766-6576
Ext. 2300 for internal calls

Duties include:

Clerical support for the benefits office and general HR office duties.